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AGENDA

Committee	DEMOCRATIC SERVICES COMMITTEE
Date and Time of Meeting	MONDAY, 5 SEPTEMBER 2022, 4.00 PM
Venue	CR 4, COUNTY HALL - MULTI LOCATION MEETING
Membership	Councillor Cowan (Chair) Councillors Ash-Edwards, Davies, Derbyshire, Goodway, Lay, McEvoy, Naughton, Palmer, Jackie Parry, Simmons and Thomson

1 Apologies for Absence

To receive apologies for absence.

2 Appointment of Chairperson and Committee Membership

The Council, at its annual meeting on 26 May 2022, appointed Councillor Jayne Cowan as Chairperson of this Committee and the following Members to this Committee:

Councillors Cowan, Ash-Edwards, Calum Davies, Derbyshire Goodway, Lay, McEvoy, Naughton, Palmer, Jackie Parry, Simmons and Thomson

3 Terms of Reference

The Council, at its annual meeting on 26 May 2022, agreed the following Terms of Reference:

- To carry out the local authority's function of designating the Head of Democratic Services.
- To keep under review the adequacy of provision of staff, accommodation and other resources made available to discharge the democratic services functions of the Authority
- To make reports, at least annually, to the full Council in relation to these matters

4 Declarations of Interest

To be made at the start of the agenda item in question, in accordance with the

Members' Code of Conduct.

5 Minutes (*Pages 3 - 6*)

To approve as a correct record the minutes of the previous meeting.

6 The role of Democratic Services Committee

7 Welsh Government Consultation (*Pages 7 - 152*)

- Developing the Diverse Council Declaration Action Plan
- Participation Scheme

8 Member Induction Update (*Pages 153 - 198*)

9 Democratic Services - Service and Performance Overview (*Pages 199 - 212*)

10 Forward Work Programme (*Pages 213 - 218*)

11 Urgent Items (if any)

12 Date of Next Meeting

The next meeting of the committee is on Monday 10 October 2022 at 4.00 pm

Davina Fiore

Director Governance & Legal Services

Date: Tuesday, 30 August 2022

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